

McDONALD GARDEN CENTER

Employment Application



APPLICANT INFORMATION

Last Name _____ First _____ M.I. _____ Date _____

Street Address _____ Apt. # _____

City _____ State _____ ZIP _____

Phone _____ Email _____

State name and department of any relatives already employed by this company. _____

Referred by: VA Pilot Daily Press Other Newspaper Online: _____
 Walk-In Job Fair Other: _____

I am applying for the following position: _____

If full-time employment is not available, would you accept part-time or seasonal? yes no

If you are under age 16, are you able to provide a work permit? yes no

Date you can start: _____ Salary desired: _____

Can you work weekends? yes no Flexible Hours? yes no

Are you employed now? yes no If yes, may we contact your present employer? yes no

Ever applied to this company before? yes no Where? _____ When? _____

If your job requires driving, do you currently possess a valid drivers license? yes no

Can you travel if a job requires it? yes no

HAMPTON
1139 W Pembroke Ave
722-7463

VA BEACH
1144 Independence Blvd
464-5564

CHESAPEAKE
3925 Portsmouth Blvd
465-1110

EXPERIENCE

Current or Last Employer _____ From _____ To _____

Your Position _____ Duties _____

Address _____

Supervisor Name _____ Phone _____

Wage/Salary: Start \$ _____ Ending \$ _____

Reason for Leaving _____

Previous Employer _____ From _____ To _____

Your Position _____ Duties _____

Address _____

Supervisor Name _____ Phone _____

Wage/Salary: Start \$ _____ Ending \$ _____

Reason for Leaving _____

Previous Employer _____ From _____ To _____

Your Position _____ Duties _____

Address _____

Supervisor Name _____ Phone _____

Wage/Salary: Start \$ _____ Ending \$ _____

Reason for Leaving _____

Previous Employer _____ From _____ To _____

Your Position _____ Duties _____

Address _____

Supervisor Name _____ Phone _____

Wage/Salary: Start \$ _____ Ending \$ _____

Reason for Leaving _____

I hereby grant my permission to contact the employer listed above to fully investigate my prior work experience. The exceptions (if any) to that unconditional grant are listed below:

Applicant's Signature:

EDUCATION

High School

Address

From To Did you graduate? yes no Degree

College

Address

From To Did you graduate? yes no Degree

Other

Address

From To Did you graduate? yes no Degree

Computer Skills/Programs

GENERAL INFORMATION

What experience have you had with plants?

List professional societies or activities in which you participate:

If hired, can you furnish proof that you are legally eligible to work in the United States? yes no
(If unsure of the documents needed to prove eligibility to work in the US, we will explain the requirements.)

If no, please explain:

Have you ever pleaded guilty or been convicted of any crime other than a misdemeanor or minor traffic infraction? yes no If yes, please explain? _____

Have you ever been discharged from any employment or asked to resign? yes no
If yes, please explain? _____

PROFESSIONAL REFERENCES Please list two professional references.

Full Name Relationship

Company Phone

Address

Full Name Relationship

Company Phone

Address

Please read the following statement and sign: All the facts and data entered on this application for employment are true and complete. If I am employed, I understand that any false statement made on this application or in the interview(s) may result in my dismissal. I further understand that this employment process is not and is not intended to be a contract of employment. Nor does this application or the employment process obligate the employer in any way if the employer decides to employ me. I fully understand and agree that my employment is "at-will" and can be broken by me through a resignation or by the store through a termination with or without notice, at any time or for any reason or for no reason. No one other than the owner of this company has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the "at-will" employment rules, and then only in writing signed by the owner.

Applicant's Signature: _____

Date: _____

DO NOT WRITE BELOW THIS LINE

Interviewed by:

Date:

Remarks:

IMPORTANT: Please complete this section for Payroll Department.

Full-time:

Part-time/Student:

Seasonal:

Insurance:

Hired:

Department:

Position:

Will Report:

Salary/Wages:

Employment Manager Approval:

Department Head Approval:

General Manager Approval:

Notes:



McDonald Garden Center is an Equal Employment Opportunity Employer M/F. Title VII of the Federal Civil Rights Act of 1964 prohibits discrimination against any person because of race, creed, color, religion, sex, age, disability or national origin.

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